

Perry Police Department

REQUEST FOR PROPOSAL (RFP)
Computer Systems Server – Virtualized

PERRY POLICE DEPARTMENT
RECORDS MANAGEMENT SERVER PROJECT
(Hardware Only)

Perry Police Department
211 S Washington St
Perry, Florida 32347
Phone: 850.584.5121 | Fax: 850.584.7322
Office@perrypolice.net

Prepared By: Jamie Cruse
Date: May 4, 2018

REQUEST FOR PROPOSAL
RECORDS MANAGEMENT SERVER UPGRADE
Perry - Florida

RFP SUBMISSION DEADLINE: May 21, 2018 – 2:00 p.m.

QUESTION SUBMISSION DEADLINE: May 14, 2018 – 4:00 p.m.

Questions may be submitted in written form to:

RFP Contact Name: James N Cruse Jr "Jamie"

Contact Address: 211 S Washington St
Perry, Florida 32347

Telephone Number: 850-584-5121

Email Address: Jamie.cruse@perrypolice.net

INTRODUCTION

Perry Police Department is welcoming proposals for their Records Management (Hardware Only) Server project. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time as specified above under the "SUBMISSION DEADLINE."

BIDDERS SHOULD NOTE THAT ANY AND ALL HARDWARE TO BE RECEIVED MUST MEET THE MINIMUM SPECIFICATIONS AS OUTLINED IN THE PROJECT SCOPE AND SPECIFICATION SECTION OF THE RFP. THERE WILL BE NO EXCEPTIONS.

PROJECT AND LOCATION

The bid proposal is being requested for the Perry Police Department Records Management Server Project which is located at 211 S Washington St, Perry, Florida 32347.

PROJECT MANAGER CONTACT INFORMATION

The following individual(s) are the assigned contacts for the following:

For questions or information regarding General Questions, contact:

Name: Michael Franklin "Gene"

Title: Captain – Operations Commander

Phone: 850-584-5121

Fax: 850-584-7322

Email: gene.franklin@perrypolice.net

PROJECT OBJECTIVE

The objective and ultimate goal for this project is to provide a server that will meet the minimum specifications outlined to operate a new records management system and mobile data system for the City of Perry Police Department. The acceptable server hardware will be one that is capable of operating as a virtual machine server. To accomplish this it must be a multi-core system, capable of virtualization with (2) 10K RPM storage drives and 4 7.5K drives. There will be a minimum of 2 virtual servers operating from the required hardware, a third virtual server may be initialized as the need develops. More detailed specifications are included in the project scope and specification section of this document.

PROJECT SCOPE AND SPECIFICATIONS

This proposal will be for the hardware for a server capable of acting as a virtual server

Hardware Specifications

Form Factor:	-2 Socket 2u Rack mount Server
Configuration:	-Server configuration optimized for virtualization
Memory:	-128GB
Processors:	-2x2.8 GHZ / 6 core
Hard Drives:	-2x 4 TB – 10K SAS Drives -4x4TB 7.5K Drives
Drive Bays:	-6 Hot Swap 3.5”
Power Supplies:	-2 x 870W
Power cords:	-2
Raid Controller:	-Raid levels 0,1,5,6,10,50,60 capable
Network Interface:	-Broadcom Gigabit 4 NICs ports
Video Card:	-ATI Technologies
Remote Access Controller:	
Operating System:	-2 X 2012 Server Standard (minimum) – 5 CAL
SQL Server:	-Microsoft SQL 2012 or 2014 - 5 CAL
Virtual Software:	-VmWare or Vsphere

SCHEDULED TIMELINE

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

RFP Submission Deadline

Receiving Bids: May 21, 2018 – 2:00 p.m.

PROPOSAL BIDDING REQUIREMENTS

PROJECT PROPOSAL EXPECTATIONS

The City of Perry and the Perry Police Department shall award the contract to the proposal that best accommodates the project requirements. Perry Police Department reserves the right to award any contract prior to the proposal deadline stated within the "Scheduled Timeline" or prior to the receipt of all proposals, award the contract to more than one Bidder, and refuse any proposal or contract without obligation to either Perry Police Department or to any Bidder offering or submitting a proposal.

DEADLINE TO SUBMIT PROPOSAL

All proposals must be received by Perry Police Department no later than 2:00 PM on **May 21, 2018** for consideration in the project proposal selection process. The proposal shall be received in a sealed envelope with the words **SEALED BID** and **PERRY POLICE DEPARTMENT RECORDS MANAGEMENT PROJECT**. Bids will be received

by the
address: **CITY OF PERRY**
PURCHASING AGENT
224 S Jefferson St.
Perry, FI 32347

PROPOSAL SELECTION CRITERIA

Only those proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, will be reviewed and evaluated based upon information provided in the submitted proposal. In addition, consideration will be given to cost and performance projections. Furthermore, the following criteria will be given considerable weight in the proposal selection process:

- Proposals received by the stipulated deadline must be in the correct format.
- Bidder's alleged performance effectiveness of their proposal's solution regarding the Project Objective of Perry Police Department.
- Bidder's performance history and alleged ability to timely deliver proposed services..
- Overall cost effectiveness of the proposal.

The City of Perry and the Perry Police Department shall reserve the right to cancel, suspend, and/or discontinue any proposal at any time they deem necessary or fit without obligation or notice to the proposing bidder/contractor.

PROPOSAL SUBMISSION FORMAT

The following is a list of information that the Bidder should include in their proposal submission:

Summary of Bidder Background

- Bidder's Name(s)
- Bidder's Address
- Bidder's Contact Information (and preferred method of communication)
- Legal Form of Bidder (e.g. sole proprietor, partnership, corporation)
- Date Bidder's Company Formed
- Description of Bidder's company in terms of size, range and types of services offered and clientele.
- Bidder's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.
- Bidder's Federal Employee Identification Number (FEIN)
- Evidence of legal authority to conduct business in Florida (e.g. business) license number).
- Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.

Proposed Outcome

Summary of timeline and work to be completed.

Cost Proposal Summary and Breakdown

- A detailed list of any and all expected costs or expenses related to the proposed project.
- Summary and explanation of any other contributing expenses to the total cost.
- Brief summary of the total cost of the proposal.